

**RECOMMENDED NOTARY PACKAGE**

Four Year \$10,000 Notary Bond	\$ 50.00
County Filing Fee	\$ 15.00
Reg. Rubber Stamp (with date)	\$ 7.00
*** Notary Record Book	\$ 9.75
*** Metal Impression Seal	\$ 22.00
<b>Total</b>	<b>\$103.75</b>

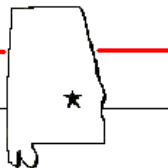
\*\*\* Purchase optional if you already have one.  
**Prices effective 5/02/05**

**THIS IS NOT AN INVOICE**

**—Notary Public—**

**UNDERWRITERS INC.**

P.O. Box 199 \* Montgomery, AL 36101  
 Toll Free Number 1-800-826-1626



Q0024854 - 201

**SEE BELOW FOR ITEM DESCRIPTIONS**

	PRICE	QTY	AMOUNT
*Four Year \$10,000 Notary Bond	50.00	1	50.00
<b>15</b> *County Filing Fee	15.00	1	15.00
A. Reg. Rubber Stamp (with date) **	7.00	1	7.00
B. Self-Inking Stamp (with date) **	17.00		
C. *Metal Impression Seal (with name) **	22.00	1	22.00
D. Impression Inker**	13.50		
E. Jurat Stamp**	11.00		
F. Selfinking Jurat Stamp**	19.00		
G. *Notary Record Book **	9.75	1	9.75
H. Self-Study Course**	35.00		
I. \$10,000 Errors & Omissions Policy	65.00		
I. \$15,000 Errors & Omissions Policy	84.50		
I. \$25,000 Errors & Omissions Policy	104.00		
J. Notary Public Duties Pamphlet	FREE	1	FREE
K. Membership in The American Society of Notaries (One Year Membership)	33.00		

State Sales Tax	4.0%	
City/County Sales Tax		
(If you live in Montgomery County-Add 2.5%)		
(If you live in the City of Montgomery-Add 3.5%)		

\* Required by Law  
 \*\* These items are Subject to Sales Tax  
 Amount Enclosed \$ \_\_\_\_\_

**Payment by:**

Check  Money order (Make Check Payable to: Notary Public Underwriters, Inc.)  
 Discover  Visa  Mastercard (Add 5% for Payment by Credit Card)

(Card Number) \_\_\_\_\_ (Expiration Date) \_\_\_\_\_  
 (Signature) \_\_\_\_\_ (Daytime Phone) \_\_\_\_\_

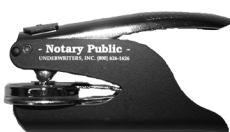
**PRODUCT DESCRIPTIONS**



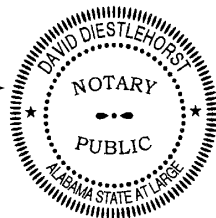
**A. REGULAR EXPIRATION STAMP**  
 Same imprint as the self-inking stamp except this stamp is made with high quality wood base and handle and requires a separate pad.

NOTARY PUBLIC STATE OF ALABAMA AT LARGE  
 MY COMMISSION EXPIRES: MAR. 10, 2007  
 BONDED THRU NOTARY PUBLIC UNDERWRITERS

**B. SELF-INKING EXPIRATION STAMP**  
 This is a rectangular black plastic cased stamp that contains its own ink supply and has your expiration date.



**C. "SEAL"-METAL IMPRESSION**  
 This is the highest quality metal hand-held embossing seal on the market. It leaves a raised impression on the paper. A leatherette carrying case is included.



**D. IMPRESSION INKER**  
 This inker quickly marks the raised portion of the impression with black ink. Shading with a pencil is also effective but very time consuming.



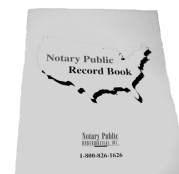
**E. JURAT STAMP**



**F. SELF-INKING JURAT STAMP**

**G. NOTARY RECORD BOOK**

Each time you notarize a document Alabama law requires certain information to be recorded in a record book. Our book is designed specifically to conform to the law and includes complete instructions on how to use it.



**H. NOTARY SELF-STUDY COURSE**

Do you really know what your duties and obligations are as a Notary? It is vital for you to know your own state laws and the rules which apply to you as a Notary Public. Our Self-Study Course gives you valuable tips to help you prevent any future legal problems from arising from your notary business activities. Included in this course are types of certificates and their individual uses, problem case studies and much, much more. Studying at your own pace, you'll be amazed how fast you will learn from this well organized, systematic guiding study course.

Subscribed and sworn to before me in my Presence, this \_\_\_\_ day of \_\_\_\_\_, a Notary Public in and for the County of \_\_\_\_\_, State of \_\_\_\_\_  
 (Signature) \_\_\_\_\_ Notary Public  
 My Commission expires \_\_\_\_\_

**I. ERRORS & OMISSIONS POLICIES**

This is a 4-year policy that pays for damages in the event that you, the Notary, are sued due to a notarial act you performed. More importantly, it pays attorney fees even if you are wrongfully sued. Available in \$10,000, \$15,000, & \$25,000 policies.

(See above for prices)

**APPLICATION AND BOND** – A simple three step process to obtain your notary commission.

**STEP 1 – APPLICATION**

- Fill in all blanks.
- **Print** your name as you are registered to vote.
- Enter your Judge of Probate's name and the county you live in. (If you do not know the Judge's name, just enter your county and we will enter his/her name for you.)
- IF YOU DO NOT KNOW YOUR PRECINCT OR BOX, PLEASE FILL IN THE NAME OF THE LOCATION WHERE YOU VOTE. PLEASE HAVE YOUR VOTING REGISTRATION UPDATED IF YOU HAVE CHANGED YOUR ADDRESS OR NAME.
- **Sign** your name as you are registered to vote.
- YOUR COUNTY DOES REQUIRE THREE REFERENCES AND THEIR LEGAL SIGNATURES TO OBTAIN YOUR NOTARY COMMISSION.

**APPLICATION FOR APPOINTMENT AS NOTARY PUBLIC**  
(State-Wide Application Form For All Counties)

MR. MS. David A. Smith, Jr. DATE: 8/29/02  
(Name as shown on voter registration)

HOME ADDRESS: 103 College St. Birmingham, AL 35020  
(City) (State) (Zip Code)

BUSINESS ADDRESS: 1500 University Ave. Birmingham, AL 35040  
(City) (State) (Zip Code)

PHONE: 205-325-4000 205-325-4002 SOCIAL SECURITY NUMBER: 121-01-1111  
Home Business

TO: Michael F. Bolin JUDGE OF PROBATE  
Jefferson COUNTY

DEAR SIR:  
 I hereby make application for appointment/re-appointment as:  
 1. Notary Public for the State at Large   
 2. Notary Public for County

I am qualified elector of Jefferson County, AL. Age 23 Race W  
 I vote in Precinct/beat 2 Box 29 Last date registered to vote 2001  
 Be sure you have the same address as shown on your voter registration so you will have the same precinct, beat or box number.  
 Yours very truly,  
 X David A. Smith, Jr.  
(Signature of Applicant)

My present commission expires on the 5th day of September 2002  
Print your name as you are registered to vote  
 X David A. Smith, Jr.

The undersigned citizens of Jefferson County  
 recommend David A. Smith, Jr. of Jefferson County  
 as being a person of integrity and suitable to fill the office of Notary Public of this County.

SIGNATURE: Paul V. Thomas PRINTED NAME: Paul V. Thomas  
 ADDRESS: 205 Cloverhill Dr. Bessemer, AL 35020  
(Zip Code)

SIGNATURE: L. J. Thomas PRINTED NAME: L. J. Thomas  
 ADDRESS: 6214 E. Orange Ave. Birmingham, AL 35030  
(Zip Code)

SIGNATURE: Linda Walker PRINTED NAME: Linda Walker  
 ADDRESS: 814 - B Anderson Ave. Birmingham, AL 35030  
(Zip Code)

Note: THE NAMES OF FOREGOING REFERENCES MUST BE SIGNED BY THEM INDIVIDUALLY, NOT IN THE SAME HANDWRITING NOR FILLED OUT BY THE APPLICANT.

**STEP 2 – BOND AND OATH OF OFFICE**

- Please sign by both X's as you are registered to vote. **Your second signature must be notarized by another Notary.**
- Please have the same Notary give his/her expiration date and put his/her seal on the Oath of Office.

**STEP 3 – COUPON**

- Fill in the enclosed Coupon. The lines under the "Amount" column contains the recommended Notary package of products.
  - **THEN MAIL THE COUPON, APPLICATION AND OATH OF OFFICE, ALONG WITH A CHECK MADE PAYABLE TO NOTARY PUBLIC UNDERWRITERS, INC.**
- MAIL TO: **NOTARY PUBLIC UNDERWRITERS, INC.**  
 P.O. Box 199  
 Montgomery, AL 36101

You are through. We will handle the filing of your notary appointment with the county. We will send your notary products the same day we have been notified by the county of your commission.

ALABAMA  
**UNIVERSAL SURETY OF AMERICA**  
 BOND OF NOTARY PUBLIC STATE-AT-LARGE

Jefferson County  
 Know All Men By These Presents THAT WE, David A. Smith, Jr. AS PRINCIPAL and UNIVERSAL SURETY OF AMERICA AS SURETY are held and firmly bound unto the State of Alabama in the sum of TEN THOUSAND AND NO/100 (10,000.00) Dollars, for the payment of which well and truly to be made and done, we bind ourselves, our heirs, executors, administrators, and assigns, firmly by these presents.

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH, that whereas, the above bound PRINCIPAL, was, on the \_\_\_\_\_ day of \_\_\_\_\_ A.D., \_\_\_\_\_ appointed Notary Public, State at Large to hold office during the term of four years from the date of the notary commission.

NOW IF THE SAID PRINCIPAL shall faithfully perform and discharge all the duties of said office during the term he/she continues therein then the above obligation to be void, otherwise to remain in full force and effect.

Approved and ordered of \_\_\_\_\_ Sealed with our seals and dated this \_\_\_\_\_ day of \_\_\_\_\_ A.D. \_\_\_\_\_  
 of \_\_\_\_\_ BY X David A. Smith, Jr. PRINCIPAL  
(Type name and address)  
 UNIVERSAL SURETY OF AMERICA  
 BY \_\_\_\_\_  
(Type name and address) (Not Agent)

Court \_\_\_\_\_  
 County \_\_\_\_\_

THE STATE OF ALABAMA  
Jefferson County Probate Court  
 Oath of Office

I, David A. Smith, Jr. do solemnly swear that I will support the Constitution of the United States, and the Constitution of the State of Alabama, so long as I remain a citizen thereof, and that I will honestly and faithfully discharge the duties of the office at which I am about to enter, to the best of my ability, so help me God.

Subscribed and sworn to before me this 29 day of August 2002

David A. Smith, Jr.  
(Legal signature of applicant)

My Commission Expires 5/12/2005

FOR OFFICIAL USE ONLY  
 Filed in the office of the Judge of Probate Court, this \_\_\_\_\_ day of \_\_\_\_\_  
 \_\_\_\_\_  
 Judge of Probate  
 Court \_\_\_\_\_ County \_\_\_\_\_

Recorded in Official Bond Record \_\_\_\_\_

# APPLICATION FOR APPOINTMENT AS NOTARY PUBLIC

(State-Wide Application Form For All Counties)

NAME: MR.  
MS.  
MRS. \_\_\_\_\_ DATE: \_\_\_\_\_  
(Name as shown on voter registration)

HOME ADDRESS: \_\_\_\_\_  
(City) (State) (Zip Code)

BUSINESS ADDRESS: \_\_\_\_\_  
(City) (State) (Zip Code)

PHONE: \_\_\_\_\_ SOCIAL SECURITY NUMBER: \_\_\_\_\_  
Home Business

TO: \_\_\_\_\_ JUDGE OF PROBATE  
\_\_\_\_\_ COUNTY

DEAR SIR:

I hereby make application for appointment-reappointment as:

1. Notary Public for the State at Large
2. Notary Public for \_\_\_\_\_ County

I am qualified elector of \_\_\_\_\_ County, AL. Age \_\_\_\_\_ Race \_\_\_\_\_

I vote in Precinct/beat \_\_\_\_\_ Box \_\_\_\_\_ Last date registered to vote \_\_\_\_\_

Be sure you have the same address as shown on your voter registration so you will have the same precinct, beat or box number.

Yours very truly,

X  
\_\_\_\_\_  
(Signature of Applicant)

My present commission expires on the \_\_\_\_\_  
\_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_  
X  
\_\_\_\_\_ Print your name as you are registered to vote.

The undersigned citizens of \_\_\_\_\_ County  
recommend \_\_\_\_\_ of \_\_\_\_\_ County  
as being a person of integrity and suitable to fill the office of Notary Public of this County.

SIGNATURE: \_\_\_\_\_ PRINTED NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
(Zip Code)

SIGNATURE: \_\_\_\_\_ PRINTED NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
(Zip Code)

SIGNATURE: \_\_\_\_\_ PRINTED NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
(Zip Code)

Note: THE NAMES OF FOREGOING REFERENCES MUST BE SIGNED BY THEM INDIVIDUALLY, NOT IN THE SAME HANDWRITING NOR FILLED OUT BY THE APPLICANT.

ALABAMA

UNIVERSAL SURETY OF AMERICA
BOND OF NOTARY PUBLIC STATE-AT-LARGE

County

Know All Men By These Presents THAT WE, AS

PRINCIPAL and UNIVERSAL SURETY OF AMERICA AS SURETY are held and firmly bound unto the State of Alabama in the sum of TEN THOUSAND AND NO/100 (10,000.00) Dollars, for the payment of which well and truly to be made and done, we bind ourselves, our heirs, executors, administrators, and assigns, firmly by these presents.

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH, that whereas, the above bound PRINCIPAL was, on the day of A.D., appointed Notary Public, State-At-Large to hold office during the term of four years from the date of the notary commission.

NOW IF THE SAID PRINCIPAL shall faithfully perform and discharge all the duties of said office during the time he/she continues therein then the above obligation to be void, otherwise to remain in full force and effect.

Approved and ordered of
Record this day
of
Judge of Probate
Court
County

Sealed with our seals and dated this
day of A.D.,
PRINCIPAL
BY X
UNIVERSAL SURETY OF AMERICA
BY
Attorney-in-fact and Alabama Resident Agent

THE STATE OF ALABAMA

Oath of Office

County Probate Court

I, do solemnly swear that I will support the Constitution of the United States, and the Constitution of the State of Alabama, so long as I remain a citizen thereof; and that I will honestly and faithfully discharge the duties of the office upon which I am about to enter, to the best of my ability, so help me God.

Subscribed and sworn to before me this
day of

NOTARY PUBLIC
X
(Legal signature of applicant)

My Commission Expires

FOR OFFICIAL USE ONLY

Filed in the office of the Judge of Probate Court, this
day of

Judge of Probate

Court County

Recorded in Official Bond Record