

RECOMMENDED NOTARY PACKAGE	
Four Year \$10,000 Notary Bond	\$ 50.00
County Filing Fee	\$ 12.00
Reg. Rubber Stamp (with date)	\$ 5.00
*** Notary Record Book	\$ 8.00
*** "Seal"-Round Self-inking Stamp	\$ 25.00
<b>Total</b>	<b>\$100.00</b>

\*\*\* Purchase optional if you already have one.  
**AS PER LAW PASSED 5/12/03 NOTARY MUST HAVE RUBBER SEAL STAMP INSTEAD OF IMPRESSION SEAL. 8-16-301(b)**  
 Prices effective 07/21/05

**THIS IS NOT AN INVOICE**



P.O. Box 290-183 \* Nashville, TN 37229-0183  
 Toll Free Number 1-800-826-9241

**SEE COMPLETE INSTRUCTIONS ON NEXT PAGE**

- SEE BELOW FOR ITEM DESCRIPTIONS
- \*Four Year \$10,000 Notary Bond
  - \*County Filing Fee
  - A. Reg. Rubber Stamp (with date)
  - B. Self-Inking Stamp (with date)
  - C. \*\*\*"Seal"-Round Stamp (for use with stamp pad)
  - D. \*\*\*"Seal"-Round Self-Inking Stamp (Name)
  - E. Notary Record Book
  - F. Jurat Stamp
  - G. Self-inking Jurat Stamp
  - H. Self-Study Course
  - I. Notary Public Duties Pamphlet
  - J. \$10,000 Errors & Omissions Policy
  - J. \$15,000 Errors & Omissions Policy
  - J. \$25,000 Errors & Omissions Policy
  - K. Membership in The American Society of Notaries (One Year Membership)

PRICE	QTY	AMOUNT
50.00	1	50.00
12.00	1	12.00
5.00		
16.00		
18.75		
25.00		
8.00		
14.00		
19.00		
35.00		
FREE	1	FREE
52.00		
84.50		
104.00		
33.00		

Q0014470 - 201

- \* Required by Law
- \*\* Choose at least one of these two

Amount Enclosed \$ \_\_\_\_\_

Your Current Notary  
 Commission Expires:

Please detach and return  
 Upper portion of this form.

Payment by:

- Check  Money order (Make Check Payable to: Notary Public Underwriters, In c.)
- Discover  Visa  Mastercard (Add 5% for Payment by Credit Card)

(Card Number)

(Expiration Date)

(Signature)

(Daytime Phone)

**PRODUCT DESCRIPTIONS**



**A. REGULAR EXPIRATION STAMP**  
 Same imprint as the self-inking stamp except this stamp is made with high quality wood base and handle and requires a separate pad.

MY COMMISSION EXPIRES:  
**JANUARY 3, 2009**

**B. SELF-INKING EXPIRATION STAMP**  
 This is a rectangular black plastic cased stamp that contains its own ink supply and has your expiration date.



**C. "SEAL"-ROUND STAMP**  
 This stamp is made with a high quality base and handle and requires a separate stamp pad. Also available in heavy duty self-inking stamp.



**D. "SEAL"-ROUND SELF-INKING**  
 Handy and easy to use, this stamp is designed to produce a seal stamp with much higher readability. Sold with blue ink.

**H. NOTARY SELF-STUDY COURSE**  
*Do you really know what your duties and obligations are as a Notary?* It is vital for you to know your own state laws and the rules which apply to you as a Notary Public. Our Self-Study Course gives you valuable tips to help you prevent any future legal problems from arising from your notary business activities. Included in this course are types of certificates and their individual uses, problem case studies and much, much more. Studying at your own pace, you'll be amazed how fast you will learn from this well organized, systematic guiding study course.



**F. JURAT STAMP**

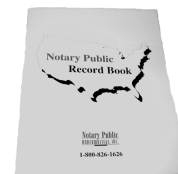


**G. SELF-INKING JURAT STAMP**

Subscribed and sworn to before me in my Presence, this \_\_\_\_ day of \_\_\_\_\_, a Notary Public in and for the County of \_\_\_\_\_, State of \_\_\_\_\_  
 (Signature) Notary Public

My Commission expires \_\_\_\_\_

**E. NOTARY RECORD BOOK**  
 Each time you notarize a document Tennessee law requires certain information to be recorded in a record book. Our book is designed specifically to conform to the law and includes complete instructions on how to use it.



**J. ERRORS & OMISSIONS POLICIES**  
 This is a 4-year policy that pays for damages in the event that you, the Notary, are sued due to a notarial act you performed. More importantly, it pays attorney fees even if you are wrongfully sued. Available in \$10,000, \$15,000, & \$25,000 policies. Call for quote on other amounts.  
 (See above for prices)

## APPLICATION AND BOND – A simple three step process to obtain your notary commission.

### STEP 1 – APPLICATION

- Fill in all blanks.
- Print your name as you wish to sign as a notary.
- Please sign your name as you wish to sign as a notary – MUST MATCH “NOTARY NAME” LINE.
- **Your signature must be notarized by another Notary.** Please be sure the same Notary that notarized your signature signs his/her name, gives their commission expiration date and places his/her seal on the bottom of the application.

PLEASE CHECK ONE: NEW <input checked="" type="checkbox"/> RENEWAL <input type="checkbox"/>	<b>APPLICATION FOR TENNESSEE NOTARY PUBLIC</b> <b>DAVIDSON COUNTY, TENNESSEE</b> Bill Covington, County Clerk
YOUR PERSONAL OR COMPANY CHECK MADE PAYABLE TO "DAVIDSON COUNTY CLERK" IN THE AMOUNT OF \$12.00 (TWELVE DOLLARS) MUST ACCOMPANY THIS <u>NOTARIZED</u> APPLICATION. APPLICATION MUST BE ON FILE TWENTY (20) DAYS BEFORE THE METROPOLITAN COUNCIL OF NASHVILLE AND DAVIDSON COUNTY MEET. THE COUNCIL MEETS FOR THIS PURPOSE ON THE FIRST TUESDAY OF JANUARY, MARCH, MAY, JULY, SEPTEMBER, AND NOVEMBER.	
DATE OF APPLICATION <u>07 / 06 / 2004</u>	
APPLICATION MUST BE PRINTED OR TYPED	
Full Name: <u>John Allen Smith</u>	Notary Name: <u>John Smith</u> (Name that you will use when notarizing documents—Must match signature below)
Age: <u>36</u>	Sex: <u>Male</u>
Residence Address: <u>123 First Street</u> City <u>Nashville</u> Zip <u>37229</u>	Name of Employer: <u>First Tennessee Bank</u>
Business Address: <u>12 Commerce St</u> City <u>Nashville</u> Zip <u>37229</u>	Residence Phone: <u>555-555-5555</u> Business Phone: <u>555-555-5555</u>
PLEASE ANSWER THE FOLLOWING QUESTIONS WITH A YES OR NO	
1. Are you a resident of Davidson County or do you have a principal place of business in Davidson County? <u>Yes</u>	
2. Have you ever been convicted of offering or giving a bribe, larceny, or any other offense declared infamous by law? <u>No</u>	
3. If the answer to question number 2 was YES, has your citizenship been restored? <u>No</u>	
4. Are you a soldier, seaman, marine, or airman in the regular Army, Navy, or Air Force of the United States, a member of the United States Congress, or a person holding any office of profit or trust under any foreign power, other state or the United States? <u>No</u>	
5. Have you ever been removed from office as a notary public for official misconduct? <u>No</u>	
6. Have you ever had a notarial commission revoked or suspended by this or any other state? <u>No</u>	
7. Have you ever been found by a court of this state or any other state to have engaged in the unauthorized practice of law? <u>No</u>	
8. Is there any other reason that you are legally disqualified from holding the office of a notary public? <u>No</u>	
I DO SWEAR AND AFFIRM UNDER PENALTIES OF PERJURY THAT THE STATEMENTS ABOVE ARE TRUE AND CORRECT.	
Signature of Applicant <u>John Smith</u>	(Must match "Notary Name" above)
APPLICANTS SIGNATURE MUST BE NOTARIZED	
State of Tennessee County of <u>Davidson</u> Sworn to and subscribed before me this <u>6</u> day of <u>July</u> , 2004	
Notary: <u>David A. Diestelhorst</u>	My commission expires: <u>June 3, 2008</u>
Please photocopy this form for your records before submitting to County Clerk	

### STEP 2 – COUPON

- Fill in the enclosed coupon. The lines under the “Amount” column contains the recommended Notary products package.

### STEP 3 – THEN MAIL THE COUPON AND APPLICATION ALONG WITH A CHECK MADE PAYABLE TO NOTARY PUBLIC UNDERWRITERS, INC. IN THE ENCLOSED SELF-ADDRESSED ENVELOPE.

#### Mail To:

**Notary Public Underwriters, Inc.**  
**P.O. Box 290-183**  
**Nashville, TN 37229-0183**

We will file your application with the county at the appropriate time. Davidson County Council Meets the first Tuesday in January, March, May, July, September, and November. In order to be on the list to be approved by the council, your applications has to be on file no later than twenty (20) days prior to the council meeting. Upon Notification of your appointment from the county we will make the products you have ordered. We will then send the products along with your \$10,000 Bond and Oath of Office to you. **(IN ORDER TO RECEIVE YOUR NOTARY CERTIFICATION YOU ARE REQUIRED TO TAKE YOUR BOND AND OATH OF OFFICE TO THE COUNTY COURT HOUSE AND SIGN YOUR BOND IN FRONT OF THE COUNTY CLERK.)**

If you have any questions or need additional forms, please call us at 1-800-826-9241 or visit our website at [www.npuinc.com](http://www.npuinc.com)

